



Sunseeker Windows Ltd

HEALTH AND SAFETY AT WORK – POLICY STATEMENT

The Health and Safety at Work Act 1974 imposes statutory duties on employers and employees. To enable these statutory duties to be carried out, it is the Policy of Sunseeker Windows so far as is reasonably practicable, to ensure that responsibilities for safety and health are properly assigned, accepted and fulfilled at all levels of our company and that all reasonably practicable steps are taken to safeguard the health, safety and welfare of all employees and visitors to the premises or operations under our control.

1. It is the intention of Sunseeker Windows, so far as is reasonably practicable, to ensure that:-
 - a) The provision and maintenance of plant and systems of work are safe and without risks to health.
 - b) Arrangements for use, handling, storage and transport of articles and substances for use at work are safe and without risks to health.
 - c) Adequate information is available with respect to articles and substances used at work, detailing the conditions and precautions necessary to ensure that, when properly used, they will be safe and without risk to health.
 - d) Employees are provided with such information, instruction, training and supervision as is necessary to secure their health and safety.
 - e) Premises under our control or operations on which we are working are safe and all plant, machinery and equipment is maintained so that it is safe not only for employees and sub-contractors but for any person who may be affected.
 - f) The working environment of all employees is safe and without risks to health and that adequate provision is made with regard to the facilities and arrangements for their welfare at work.
 - g) The Health and Safety Policy is reviewed and updated as and when necessary and any such changes will be communicated to all employees.
2. It shall be the duty of all employees at work:-
 - a) To take reasonable care for the health and safety of themselves and other persons who may be affected by their acts or omissions at work.
 - b) To co-operate with Sunseeker to ensure that we are able to comply with our legal duties.
 - c) Not to misuse or abuse anything provided by this Organisation for their safety.

A handwritten signature in black ink, appearing to read 'G. Hinman', is written over a faint, illegible printed name.

Graham Hinman
Managing Director

12/03/2012